

# **EXHIBIT A**

**CAROLYN J. LYONS, J.D.**

clyons@middleboro.k12.ma.us

**EDUCATION**

**Suffolk University Law School**, Boston, Massachusetts

Juris Doctor, May 2007

Honors: Dean's List 2005-2006, 2006-2007

Suffolk University Law School Jurisprudence Award in Professional Responsibility, May 2006

Recipient of the Bristol County Bar Association Scholarship, April 2006

First Year Honorable Mention Oral Advocate Award, April 2005

**Smith College**, Northampton, Massachusetts

Bachelor of Arts, *cum laude*, Government and Economics, December 2002

Cumulative GPA: 3.64/4.0

Honors: First Group Scholars 2001-2002

Dean's List 1999-2002

Leadership: Judicial Board, Board Member 2000-2002

**EDUCATIONAL EXPERIENCE**

**Middleborough Public Schools**

Middleborough, Massachusetts

*July 2022-Present*

*Superintendent of Schools*

Attends and presents at bi-weekly school committee meetings and engaged in long range planning for the school system.

Oversees all district personnel matters. Supervises teaching and learning of all students, student services and special education, technology, communications, facilities, professional development, annual budget, grants, and evaluation of the District Leadership Team and Executive Team. Chairperson of the District Leadership Team and Executive Team. Oversees all procedures, maintenance of records, human resources, and curriculum for all students and staff.

**Middleborough Public Schools**

Middleborough, Massachusetts

*August 2016-Present*

*Director of Pupil Personnel Services*

Supervised Special Education for all students in Middleborough, ages 3-22. Managed 504 training, plans, and process for all students in Middleborough. Supervised school nurses, Medicaid processes, and all related services. Supervised civil rights process and training, investigations, and acted as Title IX, VI, homeless liaison, and harassment coordinator. Managed and investigated all claims of harassment for all students and staff. Member of the District Leadership Team and Executive Team. Supervised Special Education grants and budgeting including circuit breaker and associated audits. Acted as District Leader through the last two DESE reviews. Coordinated professional development and assisted in Staff Strong program.

**Middleborough Public Schools**

Middleborough, Massachusetts

*July 2012-July 2016*

*Secondary Special Education TEAM Facilitator, Grades 6-12*

Chaired all initial and three-year reevaluation TEAM meetings for grades 6-12. Supervised and evaluated special education staff using the teacher evaluation system. Reviewed all IEPs and accompanying documentation, including evaluations of all students at the secondary level. Conducted various trainings district wide and for special education staff on legal issues, Section 504, and special education. Chaired all manifestation determination meetings at the secondary level. Obtained professional Special Education Administrator license, all levels. Obtained SEI endorsement.

**Nantucket High School**

Nantucket, Massachusetts

*July 2005*

*Summer School English Writing Teacher*

Taught a high school English Writing Seminar for 9<sup>th</sup> and 10<sup>th</sup> graders during the summer. Reviewed the expository essay, grammar, and style. Designed lesson plans, assigned and graded papers, and provided isolated practice for areas of weakness.

**LEGAL EXPERIENCE**

**Murphy, Hesse, Toomey & Lehane LLP**

Quincy, Massachusetts

*September 2007-July 2012*

*Attorney*

Handled all matters regarding special education for numerous districts throughout the state. Litigated complaints before the BSEA, OCR, and DESE. Conducted workshops and trainings on legal issues, the TEAM process and procedure, student discipline, and Section 504.

**Murphy, Hesse, Toomey & Lehane LLP**

Quincy, Massachusetts

*March 2006-May 2007*

*Summer Associate/Law Clerk*

Assisted attorneys with matters related to special education law. Drafted answers to hearing requests, written briefs, and various discovery motions. Attended pre-trial conferences and administrative hearings.

**The Freeman Firm**

Newton, Massachusetts

*August 2005-March 2006*

*Law Clerk*

Completed corporate filings for clients. Filed service mark and trade mark applications with MA and surrounding states. Drafted wills, power of attorney, and health care proxy forms. Provided general support for a solo practitioner.

## **Addendum to Resume of Carolyn J. Lyons**

### *Middleborough Public Schools Initiatives (2016-present)*

- MHS Superintendent's Roundtable (2022-2023)
- NMS Superintendent's Roundtable (2022-2023)
- DEI Task Force 2023
- Equity Committee (2021-2022)
- Wellness for You: Wellness Newsletters for Employees (2021-2022)
- Family Support Channel (2020-2021)
- Mental Health Awareness Event (partnership with SEPAC) (2020-2021)
- Educational Stability Review (2020-2021)
- Tiered Focused Monitoring (2020-2021)
- Coordinated Program Review (2017-2018)
- Civil Rights Data Collection (2021-2022 and 2016-2017)
- Special Education Program Evaluation (2016-present)
- Staff Strong- Contributor and Presenter (2016-present)
- Development of Special Education Behavior Department (2016-present)
- Mandatory Trainings Update (Summer 2020)
- Wilson I Training and Certification (2018-2020)

### *Professional Development Experience (2012-present)*

- Special Education Process and Law (various topics)
- Communication with Families
- Behavior Management and Intervention
- Student Records
- Team Meeting Process
- Title IX
- Homeless and Foster Care
- Civil Rights
- 504
- Diversity, Equity, and Inclusion
- Related Services
- ESP Training
- Parent/Caregiver Rights in the Special Education Process
- Student Discipline
- Mandated Reporting/51a

### *Professional Memberships*

- Member, Board of Directors, Reads Collaborative
- Member, Old Colony Superintendents' Roundtable
- Chairperson, Special Education Administrators (SEA), Reads Collaborative
- Member, Operating Committee, Pilgrim Area Collaborative
- Member, Massachusetts Bar Association